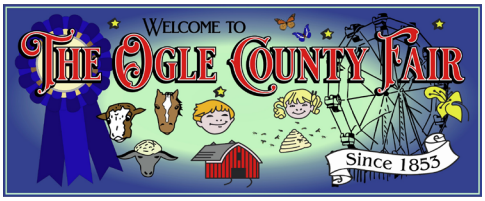

Ogle County Fairgrounds
Renter Agreement
815-732-6962

The Ogle County Fairgrounds is a Not-for-Profit Agency and has determined the following rates to be acceptable as compared to other area facilities of similar size and nature. The Fair Association reserves the right to lower fees based on the organization requesting to use the facilities. Any rental of the facilities will be with the following rules and rate stipulations.

Rates – Building B is not rentable or included in anything below. The campground area also is not rented as a unit. Each site has a separate cost. The rental is by the day with established costs per camping agreement, which is a separate document.

1. Entire fairgrounds $2,000.00
   (all buildings except office, food stands, and campgrounds)
2. Entire fairgrounds.....$400.00
   (includes grass area only, no buildings, campgrounds, or grandstands)
3. Building A only.....$150.00
4. Building C only.....$150.00
5. Building D only.....$150.00
6. Horse Arena only.....$150.00
7. Exhibit Building only.....$500.00
8. Grandstands only (area inside of fence, excluding electric).....$500.00
9. Picnic Shelter only.....$100.00
10. Restrooms/Showers only.....$100.00

The Ogle County Fair Association reserves the right to make changes to the Rental Rules & Rates at their discretion. All rentals are to be referred to the Executive Board who will decide on any exceptions or reductions.

Rules

A. To hold date(s) a $100 down payment is depending on type and length of rental of the fairgrounds due with the signed contract. The balance is due prior to the start of the event. If payment is not paid in full prior to the event, the event will be cancelled.
B. A security deposit of $500 is required and due with the signed contract. It will be refunded after the inspection.
C. Insurance in the amount of $1 million or greater is required to rent facilities with a copy from the insuring company due with the signed contract.
D. Any electrical connections to outlets and/or breaker boxes will be charged additional fees.
   a. 100 volts = $5 per day 220 volts = $75 per day
E. If grandstand track lighting is needed due to darkness or weather conditions, there will be a charge of $30.00 per hour that the lights are turned on.
F. All trash/garbage must be cleaned up to the fair board's satisfaction. Renter may provide his/her own trash container and bags. Fair association can provide bags, but the Renter will be charged for the bags. We also have trash barrels available for use, but the barrels must be washed, cleaned, and returned to the original location.

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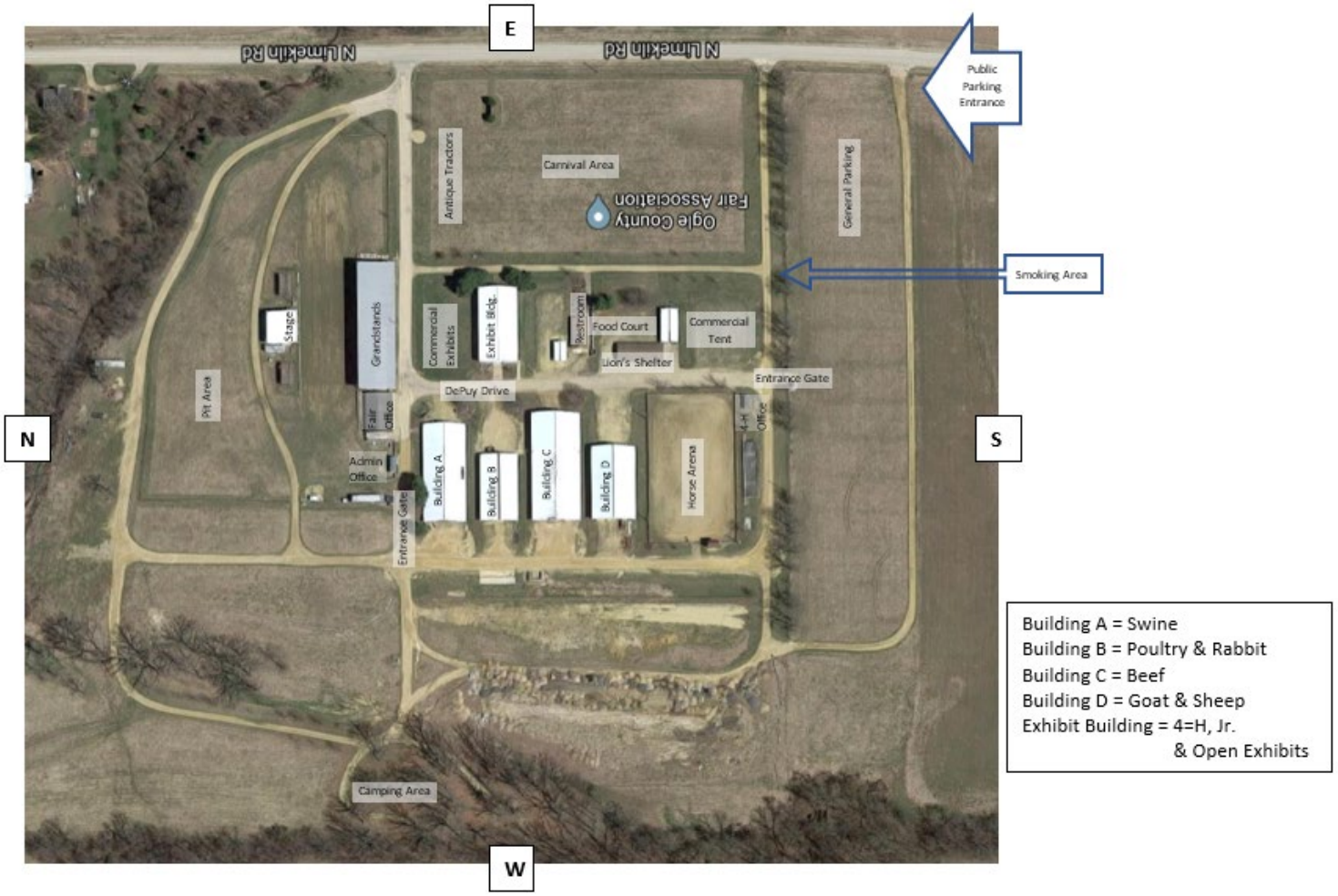
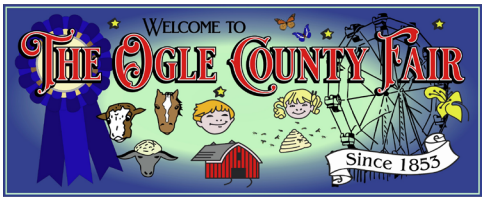
G. Portable toilets are the renter's responsibility and at their expense.
H. No Alcohol is allowed on the premises.
I. With the fairground rental, it is assumed that the area rented will be left in the same condition, as it was when renter assumed the facility
J. All cement areas used during rental must be washed or swept clean (stage, pavilion, exhibit building, etc.). If grandstand area is used, the grandstands must be swept and washed if necessary. All trash must be removed from underneath as well.
K. A check-off list will be established by a fair board member for the event(s). An inspection by a board member and a representative of the renting party will occur before and after the event if necessary. The list will be attached to the contract.
L. The events will be restricted to the area rented.
M. Should any damage to the fair property occur, the renter is responsible, and will be billed for the repair of damaged or destroyed facilities.
N. If there is any damage to the grass/turf areas, it will be corrected by the renter at their expense. This includes seeding or sod replacement where necessary.
O. Depending on the type of rental the Fair Association may require garbage and toilet facilities to be part of the agreement.





Ogle County Fairgrounds
Renter Agreement
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This AGREEMENT made and entered into on _____ (date) by and between the OGLE COUNTY FAIR ASSOCIATION, an Illinois Not-for-Profit organization, and _____ agrees to the following.

1. The premises will be used for _____, and only this purpose.
2. Date(s) of Use: _____ Hours of Use: _____
3. Date of Setup: _____ Hours of Setup: _____
4. The designated area(s) of rental (circle letters below):

   a. Entire fairgrounds (all buildings except office, Building B, food stands, and campgrounds).....$2,000.00
   b. Entire fairgrounds (includes grass area only, no buildings, campgrounds, or grandstands) $400.00
   c. Building A only.....$150.00
   d. Building C only.....$150.00
   e. Building D only $150.00
   f. Horse Arena only.....$150.00
   g. Exhibit Building only.....$500.00
   h. Grandstands only (area inside of fence, excluding electric) $500.00
   i. Picnic Shelter only $100.00
   j. Restrooms/Showers only $100.00
   k. Electrical Connections:..... 100 v = $5/day or 220 v = $75/day X # days _____=_____
   l. Grandstand Lighting: ..... $30/hour X # hours _____=_____

TOTAL Rental Fee = _____

5. A security deposit of $500.00 plus $100 down payment of rental fee are due with this application. The remainder of the rental fee is due prior to the event.
6. Renter must provide proof of insurance in the amount of $1 million or greater with the OGLE COUNTY FAIR ASSOCIATION named as additional insured. A copy of this insurance from the insuring company must be received with the signed contract.
7. The premises will be kept neat/clean and always used in an appropriate manner. At no time will ALCOHOLIC BEVERAGES or LIQUOR be permitted on the premise.
8. During the term of this agreement the OGLE COUNTY FAIR ASSOCIATION will provide the facilities as described.
9. The OGLE COUNTY FAIR ASSOCIATION may terminate this Rental Agreement for violation of terms, immediately and with just cause stated.
10. We reserve the right for addendum or price changes prior to signing. Addendum: Yes _____ No _____

Renters: _____ (Printed Name) _____ (Signature) _____ (Date)

OCFA: _____ (Printed Name) _____ (Signature) _____ (Date)

☐ Approved by Farm Bureau on (date) _____